



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
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WILLIAM T FUJIOKA  
Chief Executive Officer

December 16, 2008

The Honorable Board of Commissioners  
Community Development Commission and the  
Housing Authority  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Commissioners:

**COMMUNITY DEVELOPMENT COMMISSION/HOUSING AUTHORITY  
APPOINTMENT AND SALARY ADJUSTMENT FOR  
ACTING EXECUTIVE DIRECTOR  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Appointment of and salary adjustment for, Emilio Salas, to serve as Acting Executive Director, Community Development Commission and Housing Authority.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the appointment of Emilio Salas to serve as, Acting Executive Director, Community Development Commission and Housing Authority commencing, January 3, 2009, through such time as an Executive Director, Community Development Commission and Housing Authority is appointed by your Board of Commissioners.
2. Approve a salary adjustment for Emilio Salas to an annual salary of \$160,000 per year effective with his appointment as Acting Executive Director, Community Development Commission and Housing Authority, January 3, 2009, and throughout the period he serves as Acting Executive Director, Community Development Commission and Housing Authority.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

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First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Mr. Carlos Jackson, Executive Director, Community Development Commission/Housing Authority, retired on, July 7, 2008. To ensure that the duties and responsibilities of this critical position are carried out, without interruption, and to ensure that this position is filled in an efficient and expeditious manner, your Board of Commissioners approved the appointment of William K. Huang as the Acting Executive Director of the Community Development Commission and Housing Authority. On December 9, 2008, Mr. Huang informed the Board of Commissioners that he would resign as the Acting Executive Director effective January 2, 2009, to accept a position as the Director of Housing with the City of Pasadena. In response to your Board of Commissioners' direction, the Director of Personnel, County of Los Angeles has contracted with an executive recruitment search firm to conduct a nationwide search for a successor. The recruitment process is underway, but will not be complete for at least 60 days. Therefore, in order to provide for the continued executive direction of the Community Development Commission/Housing Authority, it is necessary to appoint an Acting Executive Director to assume the responsibilities upon Mr. Huang's resignation. It is, therefore, recommended that your Board of Commissioners appoint Emilio Salas as the Acting Executive Director.

**Implementation of Strategic Plan Goals**

Approval of these recommendations will further the, County of Los Angeles Strategic Plan's Workforce Excellence (Goal 2) to enhance the quality and productivity of the County workforce.

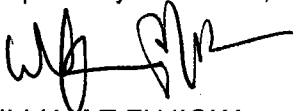
**FISCAL IMPACT/FINANCING**

The cost for the recommended action will be absorbed in the Community Development Commission/Housing Authority's budget. The recommended salary for Mr. Salas is appropriate given the increased responsibilities he will assume as the Acting Executive Director, and provides an adequate salary differential between the Acting Executive Director and the highest paid subordinate in the department.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of this recommendation will provide leadership for the Community Development Commission/Housing Authority.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF: LS:os

c: County Counsel  
Director of Personnel